MARSTON MORETEYNE PARISH COUNCIL

Minutes of the Finance & General Purposes Committee meeting of Marston Moreteyne Parish Council held at Church End Lower School, Church Walk, Marston Moreteyne on Tuesday 4th July 2017, commencing 8.00pm.

Present: Parish Councillors: Peter Neale (Chairman), Mrs Janice Green, Hugh Roberts & Robert Morris
Officer: Mrs Hazel Trustam – Parish Clerk

17/07/305 Apologies for absence
Apologies for absence were received from Cllrs Mrs Carole Yates, Mrs Katie Nagel & Terry Hyde. Reasons given were noted.

17/07/306 Declarations of interest
No declarations were made.

17/07/307 Dispensation Requests
No requests had been submitted.

17/07/308 Public Participation
No matters were raised.

17/07/309 Minutes of meetings
It was resolved to approve as an accurate record of proceedings, the minutes of Marston Moreteyne Finance & General Purposes Committee held on Tuesday 6th June 2017.

17/07/310 Matters arising from the minutes
17/02/69 Village Christmas Decorations. The clerk spoke with RBL chairperson who advised that the RBL would have no objections to placement of a Christmas tree on the war memorial site should it be wished. Clerk to arrange a meeting with Andy Muskett to discuss electricity provision.
17/03/117 Millennium Floodlighting: Awaiting quote from A. Muskett for costs to install a separate floodlight meter and replace bulbs with LED type.
17/04/161 Bedfordshire Police – vandalism issues: No further information available.
17/04/167 Community Emergency Plan: Cllr Neale and parish clerk to collate a list of community buildings and contacts.
17/05/210.1 Roundabout replacement: The roundabout has been installed.
17/05/210.2 Proludic Toddler Unit/Picnic Bench: Order for these repairs issued. It was noted that the picnic bench has been vandalised further to an extent that it is no longer repairable. It has thus been removed from site. Awaiting repair date for the Toddler unit from Proludic.
17/05/212 CCTV Removal: Removal of CCTV at St. Mary's Church completed.

17/07/311 Invoices for payment
A list of receipts and payments was circulated. **It was resolved** to approve the following invoices for payment

Copykatz	July diary printing	£ 192.00
3CD Group	July edition diary delivery	£ 403.20
Bedford Borough Council	June payroll	£ ** DD
Warners of Bedford	Grass cutting	£ 2,784.00
ACE Fire & Security Systems Ltd	Removal of CCTV equipment from St. Marys Chch	£ 192.00
Mrs H. Trustam	Re-imbursement of expenses	£ 200.85
Anglian Water	Allotment water supply	£ 16.30
Rialtis Business Solutions Ltd	Cemeteries Software Annual Support	£ 220.80
FJ Beddoe	Litter Picking	£

Income:

Millbrook Proving Ground	Marston In Bloom (3 x container sponsorship)	£ 300.00
Moreteyne Manor	Marston In Bloom (1 x container sponsorship)	£ 100.00
Allotment Income:		£ 100.00

*(** Note: Salary/expense payments are excluded from publication due to protection by the Data Protection Act).*

17/07/312 Play/Skate Park Areas

312.1 Inspection Reports:

Reports of inspections being carried out by CPM Playgrounds on 30th June were duly accepted.

The skate-park report highlighted the need for anchors to secure the following ramps to the floor:

2 x anchors required for the 1.2m quarter pipe
2 x anchors required for the 0.6m driveway
3 x anchors required for the 0.6m volcano

Cost £80/anchor + VAT. Total cost £560.00 + VAT.

Following a brief discussion, the above repairs were authorised.

17/07/313 Effectiveness of Internal Audit

The committee reviewed the effectiveness of internal audit and felt that the current Internal Auditor was independent, competent and presented good report to the parish council on an annual basis. **It was resolved** that it be recommended to full council that the internal audit procedure is effective.

There being no further business to transact, the meeting was closed at 8.35pm.