MARSTON MORETEYNE PARISH COUNCIL

Minutes of the Finance & General Purposes Committee meeting of Marston Moreteyne Parish Council held at Church End Lower School, Church Walk, Marston Moreteyne on Tuesday 12th February 2019, commencing 7.45pm.

Present: Parish Councillors: Peter Neale (Chairperson), Mrs Janice Green, Hugh Roberts, Ted Pilbeam & Mrs Carole Yates

In attendance: Officer: Mrs Hazel Trustam – Parish Clerk

19/02/053 **Apologies for absence**
Apology for absence was received from Councillors Robert Morris & Terry Hyde. Reasons given accepted.

19/02/054 **Declarations of interest**
No matters of interest were declared.

19/02/055 **Dispensation Requests**
No requests had been submitted.

19/02/056 **Public Participation**
No matters were raised.

19/02/057 **Minutes of meetings**
It was resolved to approve as an accurate record of proceedings, the minutes of Marston Moreteyne Finance & General Purposes Committee held on Tuesday 8th January 2018. Proposed Cllr Mrs Green, seconded Cllr Mrs Yates. Agreed.

19/02/058 **Matters arising from the minutes**
17/04/167 Community Emergency Plan: Cllr Neale and parish clerk to collate a list of community buildings and contacts.
18/07/314 Finance Correspondence: Clerk to collate a short-list and obtain costs for internal auditor.
18/10/426 Play/Skate Park Areas: Collate a list of repairs and obtain costs from CPM Playgrounds for consideration.

19/02/059 **Income & Expenditure report for all cost centres for 2018-19, to date**
Resolved to receive and approve Income & Expenditure report for all cost centres for 2018/19 to date. No further comments received.

19/02/060 **Bank reconciliation statement**
Resolved to receive and approve bank reconciliation statements as at 31st January 2019. No further comments received.

19/02/061 **Invoices for payment**
A list of receipts and payments was circulated. **It was resolved** to approve the following invoices for payment. Proposed Cllr Mrs Green, seconded Cllr Pilbeam. Approved.

VSI Media Ltd	Feb edition diary delivery	£ 403.20
Copykatz Ltd	Feb edition diary printing	£ 192.00
Bedford Borough Council	Jan payroll incl payroll provision charge	£ ** DD
Warners of Bedford	Grass cutting, litter picking & work to cemetery	£ 1,836.00
CPM Playgrounds Ltd	Repairs to Toddler Unit at Bedford Road play area	£ 732.00
Andy Muskett Ltd	Christmas lighting – install/remove tree & lights	£ 516.00
Church End Lower School	Hall hire (3rd July 2018 to 23rd Jan 2019 incl)	£ 263.25
Peter Bushnell Associates	Community hall inspections (13,14 & 15)	£ 1,800.00
Mrs H. Trustam	Reimbursement for purchase of ink cartridge	£ 16.99
Beds Assn Town & Parish Councils	VAT course	£ 40.00

Income

Central Bedfordshire Council	18/19 Grass contribution	£ 4,359.41

*(** Note: Salary/expense payments are excluded from publication due to protection by the Data Protection Act).*

19/02/062 **Play/Skate Park Areas**
Orders for repairs have been placed with CPM Playgrounds Ltd. No matters were raised.

19/02/063 **Finance correspondence**
No matters were raised.

There being no further business to transact, the meeting was closed at 8.00pm.