MARSTON MORETEYNE PARISH COUNCIL

Minutes of the Finance & General Purposes Committee meeting of Marston Moreteyne Parish Council held at Marston Moreteyne Community Centre, Great Linns, Marston Moreteyne on Tuesday 4th April 2023, commencing 7.45pm.

Present: Parish Councillors: Peter Neale (Chairman), Carol Carter, Janice Green, Hugh Roberts & Ted Pilbeam.

Officer: Mrs Hazel Trustam – Parish Clerk

23/04/136 **Apologies for absence**

Apologies for absence were received from Cllr Morris. Reason for absence noted.

23/04/137 **Declarations of interest**

No declarations of interest made.

23/04/138 **Dispensation Requests**

No requests had been submitted.

23/04/139 **Public Participation**

No matters were raised.

23/04/140 **Minutes of meetings**

Resolved to approve as an accurate record of proceedings, the minutes of Marston Moreteyne Finance & General Purposes Committee held on Tuesday 7th March 2023. Proposed Cllr Roberts, seconded Cllr Green. Agreed.

23/04/141 **Matters arising from the minutes.**

17/04/167 Community Emergency Plan: It was agreed that the list of community buildings & contacts remains relevant and required in the event of an emergency. Cllr Neale and parish clerk to action. Ongoing.

22/06/243.2 Cricket at Community Centre: Ongoing. Intention is for the cricket square and remaining open space to be transferred to the parish council this Spring.

It was agreed that the clerk contacts Cricket East to ascertain if they can recommend any contractors who could provide a quotation to maintain the cricket square.

It was agreed to contact Elstow Cricket again following on from meetings held last year.

Queen's Jubilee Garden sign: Replacement backing for the sign to be obtained. Ongoing.

22/10/393.3 New allotment site: No response yet from the Planning Officer dealing with the application to discharge the condition relating to the allotment layout. Work has been started by DWH regarding the car park area. This does not appear to be as originally planned. It was agreed that Cllr Neale and the parish clerk go and look at the car park to ascertain the current layout and compare this with the permissioned layout. Ongoing.

22/11/442.2 Cricket Pitch: BDW have advised that rabbit netting will be erected. Awaiting plan to show location.

22/11/443 Play/Skate Park Area: IDB and costs for soil analysis to be obtained. Ongoing.

22/12/481.2 Community Centre Land Transfer: Parish Council's solicitor has raised PC questions to BDW. Awaiting response.

23/02/058.4 Photovoltaic Panel Project: On agenda.

23/03/105.4 PAT Testing: Quotations to be sought.

23/03/105.2 Community Centre Emergency Lighting: BDW has authorised work in regard to replacement of LED bulbs which failed during emergency lighting test. Order placed with contractor to carry out work.

23/03/105.3 Fire Risk Assessment. Date to be arranged.

23/03/109 Play/Skate Park, Bedford Road: Quotations need to be submitted to Central Bedfordshire Council in regard to securing the Outdoor Sport and Informal Space funding. The application can then be considered for approval.

Chairman Signature …….

Date …….

23/04/142 **Invoices for payment**

A list of receipts and payments was circulated.

It was resolved to approve invoices for payment per Appendix 1 (attached). Proposed Cllr Roberts, seconded Cllr Green. Agreed.

23/04/143 **Community Centre**

143.1 Latent Defects

An up-to-date written report regarding all latent defects reported to BDW and subsequent action taken was circulated prior to the meeting and received. The parish clerk advised of recent updates to the report. It was agreed to establish if the defect period with the developer could be extended in regard to the roof.

143.2 Photovoltaic Panels.

Quotations and an analysis sheet of quotations was circulated to all members prior to the meeting for consideration.

Members discussed the quotations in detail. **It was resolved** to recommend to full council Environmental Energies as the preferred contractor.

23/04/144 **Finance Correspondence**

No correspondence received.

There being no further business to transact, the meeting was closed at 8.26pm.

Chairman Signature …….

Date …….

Appendix 1.
Invoices approved for payment:

Payee	Invoice No.	Description	Net £	VAT £	Total £
HMRC		PAYE & NIC contributions for March	**	**	**
Bedfordshire Pension Fund		Employer & Employee pension contributions for March	**	**	**
Warners of Bedford	16385 16355	Grounds maintenance to Community centre (incl grass cutting & bin emptying). Feb. Litter picking & bin emptying 9 Feb – 10 March **Total**	320.00 181.00 **501.00**	64.00 36.20 **100.20**	384.00 217.20 **601.20**
BT PLC	M013AZ	Telephone/Broadband at Community Centre (March)	59.85	11.97	71.82
British Gas	828800572	Community centre electricity (1-31 March)	609.49	121.90	731.39
MJ Petty Ltd	1816	Community Centre gritting	50.00	10.00	60.00
Kujat		Hall deposit refund	115.00	0.00	115.00
Sontica		Hall deposit refund	100.00	0.00	100.00
Bedford Borough Council	19242035	Commercial bin rental and emptying Charges from 30.01.23 to 26.02.23	60.62	12.10	72.72
LJ GS & DL Haynes	93	Flail of allotment hedge & ditch	110.00	22.00	132.00
PPL PRS Ltd	SIN2336762	PRS License (Community Centre)	404.13	80.83	484.96
Bedfordshire Assn of Town & Parish Councils	AFF060	Affiliation renewal	1,325.00	0.00	1,325.00
Bhamrah		Hall deposit refund	70.00	0.00	70.00
Payments made in between meetings (21/03/23)					
MMPC Staff		March salaries	**	0.00	**
Lydon		Hall deposit refund	100.00	0.00	100.00
Hillson		Hall deposit refund	50.00	0.00	50.00
Cobb-Stark		Hall deposit refund	100.00	0.00	100.00
Anglian Water Business (National)	11647600	Water bill – Allotments	167.06	0.00	167.06
Continental Sports Ltd	SI-199652	Badminton posts with net	277.00	55.40	332.40
CPM Playgrounds	5234 & 5232	Wet pour repairs and operational inspections	1,042.00	208.40	1,250.40

Chairman Signature …….

Date …….

Signs Express (Bedford)	17799	Commemorative Door Plaques – Community Centre	98.16	19.63	117.79
Income					
Central Beds Council		1st Precept payment	85,614.50	0.00	85,614.50
Central Beds Council		Ward councillor grant 2022/23	1,000.00	0.00	1,000.00

*(** Note: Salary/expense payments are excluded from publication due to protection by the Data Protection Act).*

Chairman Signature …….

Date …….