MARSTON MORETEYNE PARISH COUNCIL

Minutes of the Finance & General Purposes Committee meeting of Marston Moreteyne Parish Council held at Marston Moreteyne Community Centre, Great Linns, Marston Moreteyne on Tuesday 3rd January 2023, commencing 7.30pm.

Present: Parish Councillors: Peter Neale (Chairman), Carol Carter, Hugh Roberts & Ted Pilbeam.

Officer: Mrs Hazel Trustam – Parish Clerk

23/01/011 **Apologies for absence**
Apologies for absence were received from Cllrs Janice Green & Robert Morris. Reasons noted.

23/01/012 **Declarations of interest**
No declarations of interest made.

23/01/013 **Dispensation Requests**
No requests had been submitted.

23/01/014 **Public Participation**
No matters were raised.

23/01/015 **Minutes of meetings**
Resolved to approve as an accurate record of proceedings, the minutes of Marston Moreteyne Finance & General Purposes Committee held on Tuesday 6th December 2022. Proposed Cllr Pilbeam, seconded Cllr Carter. Agreed.

23/01/016 **Matters arising from the minutes.**
17/04/167 Community Emergency Plan: It was agreed that the list of community buildings & contacts is still relevant and required in the event of an emergency. Cllr Neale and parish clerk to action.
22/06/243.2 Cricket at Community Centre: Ongoing.
Queen's Jubilee Garden sign: Ongoing.
22/09/347 Table Tennis Tables: These have been delivered and are currently being put together.
22/10/393.3 New allotment site: No further information has been received with regard to the issues raised with Bovis Homes in respect to the flood preventative works and Central Bedfordshire Council in respect of the Section 106 agreement.
22/11/442.2 Cricket Pitch: No information has been received from BDW in respect of their plans for rabbit netting to protect the cricket area.
22/11/442.3: Queen Elisabeth II Roses: These have been delivered. Cllr Carter advised that planting is anticipated for the end of January – work to be done by a working party. Cllr Carter will liaise with the chairman of the Marston Moreteyne Allotment Society in respect of watering the roses.
22/11/443 Play/Skate Park Area: IDB and costs for soil analysis to be obtained.
22/12/481.2 Community Centre Land Transfer: Awaiting a response from the solicitor with regard to questions raised at the last meeting.

23/01/017 **Invoices for payment**
A list of receipts and payments was circulated.
Resolved to approve invoices for payment per Appendix 1 (attached). Proposed Cllr Pilbeam, seconded Cllr Roberts. Agreed.

Chairman Signature …….

Date …….

23/01/018 **Community Centre**

018.1 Latent Defects

An up-to-date verbal report regarding all latent defects reported to BDW and subsequent action taken was received. Members expressed concern that the roof was still leaking and could preclude the fitting PV units and jeopardise the grants awarded to the parish council for this purpose. It was agreed that this be pointed out to BDW.

It was resolved that the parish clerk contact JH at Bushnell Associates advising of the issues with the roof and request guidance/assistance with resolving the matter.

23/01/019 **Budget 2023/24**

The draft budget and precept calculations had been circulated prior to the meeting. The calculations were based on a 0% rise in Band D of £67.76/year, providing a draft precept figure of £171,229.00

Members felt that some funding should be included within the budget for events. It was resolved to allocated £3,000.00 to this budget heading. This would be funded by transferring from the EMR CCTV budget.

With the above adjustment, **it was resolved** to recommend the draft budget and precept for consideration by full council at its meeting on 17th January 2023.

Cllr Pilbeam advised that four new bollards for the community centre should be delivered next week. It was resolved that Andy Muskett Ltd replace the two fallen bollards and remedy the column lighting which is currently not working. A request be made for a report on how the existing bollards were installed/fitted.

23/01/020 **Coronation of King Charles III**

Members discussed possible ideas to mark the coronation. It was resolved:

- to obtain information on what other parish organisations might be planning for this event and whether those organisations wanted to collaborate on this.
- to produce a collective plan of dates of other organisation's events for 2023.

23/01/021 **Finance Correspondence**

No correspondence received.

There being no further business to transact, the meeting was closed at 8.19pm.

Chairman Signature …….

Date …….

Appendix 1.
Invoices approved for payment:

Payee	Invoice No.	Description	Net £	VAT £	Total £
HMRC		PAYE & NIC contributions for Dec	**		**
Bedfordshire Pension Fund		Employer & Employee pension contributions for Dec	**	0.00	**
Bedford Borough Council	19102329	Commercial bin rental and emptying Charges from 31.10.22 to 27.11.22	60.62	12.10	72.72
Warners of Bedford	16113	Grounds maintenance to Community centre (incl grass cutting & bin emptying). Nov.	320.00	64.00	384.00
BT PLC		Telephone/Broadband at Community Centre December	55.95	11.19	67.14
Andy Muskett Ltd	5349	3rd quarter – street lighting maintenance	40.50	8.10	48.60
HIJK20 Ltd t/a The Christmas Decorators	1254	Christmas Tree – install tree & lights & dispose of.	976.00	195.20	1,172.20
Continental Sports Ltd	SI-199771	Badminton Set & 2 x Table Tennis tables & set.	1,440.03	288.01	1,728.04
KM Hanwell		Supply of PA equipment for Christmas Fayre	96.00	0.00	96.00
MJ Petty Ltd	1796	Gritting community centre site	150.00	30.00	180.00
Payments made in between meetings					
Hazel Trustam		Dec salary & overtime	**	0.00	**
Lucy Fitzgerald-Shaw		Dec salary & overtime	**	0.00	**
Natalie Lunnon		Dec salary & overtime	**	0.00	**
Brian Ormston		Dec salary	**	0.00	**

*(** Note: Salary/expense payments are excluded from publication due to protection by the Data Protection Act).*

Chairman Signature …….

Date …….