MARSTON MORETEYNE PARISH COUNCIL

Minutes of the Finance & General Purposes Committee meeting of Marston Moreteyne Parish Council held at Marston Moreteyne Community Centre, Great Linns, Marston Moreteyne on Tuesday 5th July 2022, commencing 8.00pm.

Present: Parish Councillors: Peter Neale (Chairman), Carol Carter, Janice Green, & Ted Pilbeam
Officer: Mrs Hazel Trustam – Parish Clerk

22/07/281 **Apologies for absence**
Apologies for absence were received from Cllrs Morris & Roberts. Reasons noted.

22/07/282 **Declarations of interest**
Cllr Neale declared an interest in Station Road allotment rent review – he is a tenant.

22/07/283 **Dispensation Requests**
No requests had been submitted.

22/07/284 **Public Participation**
No matters were raised.

22/07/285 **Minutes of meetings**
Resolved to approve as an accurate record of proceedings, the minutes of Marston Moreteyne Finance & General Purposes Committee held on Tuesday 7th June 2022. Proposed Cllr Roberts, seconded Cllr Morris. Agreed.

22/07/286 **Matters arising from the minutes.**
17/04/167 Community Emergency Plan: Cllr Neale and parish clerk to collate a list of community buildings and contacts.
20/08/196.1 Play/Skate Park Area: Cllr Pilbeam had circulated a suggested approach to the shrinkage issue of the safety surfacing at Bedford Road. The main problem is down clay heave which cannot be prevented, therefore a solution to try to mitigate it is all that can be done. The suggested approach is to dig out the surrounds of the safety surfacing and overlap the join with topsoil. It was suggested that Lisa White be contacted to discuss possible solutions.
22/06/242 Play/Skate Park Area: Caretaker has completed some minor repairs with others still to do. A list will be compiled of outstanding work and quotations sought for those jobs requiring external contractors to undertake.
22/06/243.2 Cricket at Community Centre: Cllr Pilbeam updated members on the costs paid for a cricket game of 20 and 40 overs at Mowsbury and Bedford Parks. It was noted that these were local authority pitches and further information would be obtained at the meeting with Cricket East on 8th July.

22/07/287 **Invoices for payment**
A list of receipts and payments was circulated.
Resolved to approve invoices for payment per Appendix 1 (attached).

22/07/288 **Station Road allotments**
Cllr Neale took no part in the discussions/decision for this item.
A report had been circulated to members prior to the meeting detailing income / expenditure for the allotment site for previous 3 years.
Resolved to recommend to full council that there be no increase in allotment rents for 2023. Proposed Cllr Pilbeam, seconded Cllr Green.

Members noted that no further correspondence had been received from Bovis Homes since early in the year in regard to the delivery of the new allotment site.
Resolved that Bovis Homes should be contacted for an update on the current situation.

Chairman Signature …….

Date …….

22/07/289 **Community Centre**

The parish clerk provided a report detailing further equipment needed for the running/hiring of the community centre.

Resolved that the parish clerk be authorised to purchase the equipment and obtain the relevant three quotations where standing orders required.

22/07/290 **Finance Correspondence**

290.1 Central Bedfordshire Council's Assets Grant Scheme

Resolved to apply for a grant to assist with funding PV units on the community centre.

290.2 Marston Moreteyne Scarecrow Competition

Competition is being run by the Heart of Marston and being held 20th/21st August.

Resolved to enter the competition (£3) and allow a small budget for the creation of a scarecrow.

There being no further business to transact, the meeting was closed at 9.23pm.

Chairman Signature ……..

Date ……..

Appendix 1.
Invoices approved for payment:

Payee	Invoice No.	Description	Net £	VAT £	Total £
HMRC		PAYE & NIC contributions for June	**	0.00	**
Bedfordshire Pension Fund		Employer & Employee pension contributions for June	**	0.00	**
Hazel Trustam		Reimbursement for expenses Bingo Machine (137 grant)	180.00	0.00	180.00
Janice Green		Reimbursement for expenses.	12.00	0.00	12.00
Viking Payments	7074468	Stationery and cleaning supplies for community centre	127.48	18.70	146.18
Warners of Bedford	15751 15778	Grounds maintenance to Community centre (incl grass cutting & bin emptying). Grass cutting, bin emptying - & litter pick **Total**	1,194.00 320.00 **1,514.00**	238.80 64.00 **302.80**	1,432.80 384.00 **1,816.80**
Central Bedfordshire Council	33230668	Business Rates for Community Centre - July	143.00	0.00	143.00
British Gas		Community Centre electricity	1,518.01	303.60	1,821.61
BT PLC		Telephone/Broadband at Community Centre June		0.00	
Nisbets	24934718	Toilet rolls & baby changing unit – Community Centre	316.96	63.39	380.35
Andrew Watson		Reimburse expenses – Play area maintenance supplies	18.17	0.00	18.17
Hugh Roberts		Reimburse expenses - Gas for Jubilee beacon	80.00	0.00	80.00
Payments made in between meetings					
Gross salaries		June gross salaries	**	0.00	**
Hall hirers		Return of hall deposits	300.00	0.00	300.00
Professional Medical Ambulance Services	MP22003	Medical cover for Platinum Jubilee event	289.28	55.20	344.48

Chairman Signature …….

Date …….

INCOME (April / May)

Description/Payee	**Amount £**
Allotment rent	20.00
1st precept payment – Central Bedfordshire Council	84,632.00
Community Centre hire payments April/May	1,500.00
Community Centre deposits paid in April/May	1,500.00

*(** Note: Salary/expense payments are excluded from publication due to protection by the Data Protection Act).*

Chairman Signature …….

Date …….