MARSTON MORETEYNE PARISH COUNCIL

Minutes of the Finance & General Purposes Committee meeting of Marston Moreteyne Parish Council held by Zoom on Tuesday 4th May 2021, commencing 8.00pm.

Present: Parish Councillors: Peter Neale (Chairman), Carol Carter, Janice Green, Robert Morris, Ted Pilbeam & Hugh Roberts.
Officer: Mrs Hazel Trustam – Parish Clerk

21/05/184 **Apologies for absence**
No apologies were received.

21/05/185 **Declarations of interest**
No declarations of interest were received.

21/05/186 **Dispensation Requests**
No requests had been submitted.

21/05/187 **Public Participation**
No matters were raised.

21/05/188 **Minutes of meetings**
It was resolved to approve as an accurate record of proceedings, the minutes of Marston Moreteyne Finance & General Purposes Committee held on Tuesday 6th April 2021. Proposed Cllr Roberts, seconded Cllr Pilbeam . Agreed. (Minutes to be signed in person by the chairman when Covid-19 restrictions have been lifted).

21/05/189 **Matters arising from the minutes.**
17/04/167 Community Emergency Plan: Cllr Neale and parish clerk to collate a list of community buildings and contacts.
20/01/019 Cemetery pedestrian notice: It was agreed that the sign be removed, but that the pedestrian entrance remain at present.
20/08/196.1 Play/Skate Park Area: Cllr Pilbeam had circulated a suggested approach to the shrinkage issue of the safety surfacing at Bedford Road. The main problem is down clay heave which cannot be prevented, therefore a solution to try to mitigate it is all that can be done. The suggested approach is to dig out the surrounds of the safety surfacing and overlap the join with topsoil. It was suggested that Lisa White be contacted to discuss possible solutions.
20/03/035 War Memorial: Display boards have been removed by Cllr Banks. The Silent Soldier has been installed.

21/05/190 **Invoices for payment**
A list of receipts and payments was circulated. **It was resolved** to approve invoices for payment per Appendix 1 (attached). Proposed Cllr Morris, seconded Cllr Roberts. Approved.

21/05/191 **Parish Council's Insurance**
The parish clerk advised the following levels:

26th Feb 2021	Funds held in current account	£ 357,278
	Funds held in Business Premium account	£ 32,725
6th April 2020	1st precept instalment from CBC	£ 83,955
	Total	**£473,958**

The clerk advised that the current Fidelity Guarantee level covered by insurance is set at £500,000.00. This is the minimum level set by the council's insurers.
It was agreed that the current levels are adequate and **resolved** to recommend that no amendments are required at this time.

21/05/192 **Finance Correspondence**
No matters were discussed.

There being no further business to transact, the meeting was closed at 8.18pm.

Appendix 1.

Invoices approved for payment:

Payee	Invoice No.	Description	Net £	VAT £	Total £
Mrs H. Trustam		April net salary	**	0.00	**
HMRC		PAYE & NIC contributions for April	**	0.00	**
Bedford Pensions		Employer & Employee pension contributions for April	**	0.00	**
Warners of Bedford	14886 14843 14834 14597 14845	Grass cutting Grass cutting Grass cutting & empty bins Tidy nature reserve & empty bins Grass cutting & empty bins	1,015.00 945.00 51.00 73.00 1,024.00	203.00 189.00 10.20 14.60 204.80	1,218.00 1,134.00 61.20 87.60 1,228.80 **3,729.60**
White Hart Press	24074	Printing of April newsletters	70.00	0.00	70.00
Andy Muskett Ltd	4759	Repair floodlight at St. Marys Church	125.00	25.00	150.00
E.ON	H19AB778BD	Street light electricity 1.4.20 to 31.3.21	572.70	0.00	572.70
Bedford-Bletchley Rail Users Assn		Membership renewal	5.00	0.00	5.00
Central Bedfordshire Council	33197903	Cemetery rates for period 1.4.21 to 31.3.22	548.90	0.00	548.90
H. Trustam	E0500EH8MJ	Reimbursement for Microsoft 365 renewal	112.80	22.56	135.36

*(** Note: Salary/expense payments are excluded from publication due to protection by the Data Protection Act).*