MARSTON MORETEYNE PARISH COUNCIL

Minutes of the Finance & General Purposes Committee meeting of Marston Moreteyne Parish Council held by Zoom on Tuesday 6th April 2021, commencing 8.00pm.

Present: Parish Councillors: Peter Neale (Chairman), Carol Carter, Janice Green, Robert Morris, Ted Pilbeam & Hugh Roberts.
Officer: Mrs Hazel Trustam – Parish Clerk

21/04/146 **Apologies for absence**
No apologies were received.

21/04/147 **Declarations of interest**
No declarations of interest were received.

21/04/148 **Dispensation Requests**
No requests had been submitted.

21/04/149 **Public Participation**
No matters were raised.

21/04/150 **Minutes of meetings**
It was resolved to approve as an accurate record of proceedings, the minutes of Marston Moreteyne Finance & General Purposes Committee held on Tuesday 2nd March 2021. Proposed Cllr Roberts, seconded Cllr Pilbeam . Agreed. (Minutes to be signed in person by the chairman when Covid-19 restrictions have been lifted).

21/04/151 **Matters arising from the minutes.**
17/04/167 Community Emergency Plan: Cllr Neale and parish clerk to collate a list of community buildings and contacts.
20/01/019 Cemetery pedestrian notice: It was agreed that the sign be removed, but that the pedestrian entrance remain at present.
20/08/196.1 Play/Skate Park Area: Cllr Pilbeam had circulated a suggested approach to the shrinkage issue of the safety surfacing at Bedford Road. The main problem is down clay heave which cannot be prevented, therefore a solution to try to mitigate it is all that can be done. The suggested approach is to dig out the surrounds of the safety surfacing and overlap the join with topsoil. It was suggested that Lisa White be contacted to discuss possible solutions.
20/03/035 War Memorial: Display boards have been removed by Cllr Banks. The Silent Soldier has been installed.

21/04/152 **Invoices for payment**
A list of receipts and payments was circulated. **It was resolved** to approve invoices for payment per Appendix 1 (attached). Proposed Cllr Morris, seconded Cllr Roberts. Approved.

21/04/153 **Parish Council's Insurance**
The Parish Clerk advised that renewal documents have been received. The annual insurance cost has increased by £15.49, with the renewal amount set at £1,129.00. Renewal date is 1st June 2021.
Levels of cover for public liability etc remain the same. An additional exclusion for Communicable Diseases has been added to some parts of the insurance cover. The Parish Clerk advised that she has asked the Insurer how this will affect the insurance.
The Parish Clerk advised that the License to Occupy agreement with the Playing Field Management Committee needs to be renewed. This agreement was put in place to enable the Parish Council to maintain and repair the play and skate park equipment at Bedford Road on behalf of the Management Committee. At present the Parish Council insurers and replaces any worn out equipment. However, advice from the County Officer at NALC advises that only the owner can insure its assets and therefore since the Playing Field Management Committee owns the equipment, it is responsible for insuring and replacing it. Members stated that the play and skate park area is a well-used facility and expressed concern that organising for replacement equipment could put pressure on a voluntary committee and therefore if equipment were not replaced, the facility would not serve the village as best it could.
It was agreed that the Parish Clerk contact SLCC for further advice to see if there was an alternative solution.

21/04/154 **Finance Correspondence**
No matters were discussed.

There being no further business to transact, the meeting was closed at 8.38pm.

Appendix 1.

Invoices approved for payment:

Payee	Invoice No.	Description	Net £	VAT £	Total £
Bedford Borough Council	18151321	March Payroll & payroll provision	**	2.55	**
Warners of Bedford	14827	Installation of Silent Soldier	100.00	20.00	120.00
White Hart Press	23852	Printing of March newsletters	60.00	0.00	60.00
CPM Playgrounds Ltd	4061	Play inspections 12th Feb	92.00	18.40	110.40
Andy Muskett Ltd	4700	4th quarter – Street light maintenance	36.00	7.20	43.20
Earth Anchors Ltd	EA34057	Supply and install 3 x noticeboards	2,755.00	551.00	3,306.00
Income					
Central Bedfordshire Council	2000112205	1st Precept payment	83,955.00	N/A	83,955.00

*(** Note: Salary/expense payments are excluded from publication due to protection by the Data Protection Act).*