MARSTON MORETEYNE PARISH COUNCIL

Minutes of the Finance & General Purposes Committee meeting of Marston Moreteyne Parish Council held by Zoom on Tuesday 5th January 2021, commencing 8.00pm.

Present: Parish Councillors: Peter Neale (Chairman), Hugh Roberts, Janice Green, Carol Carter, Ted Pilbeam & Robert Morris.
Officer: Mrs Hazel Trustam – Parish Clerk

21/01/010 **Apologies for absence**
No apologies were received.

21/01/011 **Declarations of interest**
No declarations of interest were received.

21/01/012 **Dispensation Requests**
No requests had been submitted.

21/01/013 **Public Participation**
No matters were raised.

21/01/014 **Minutes of meetings**
It was resolved to approve as an accurate record of proceedings, the minutes of Marston Moreteyne Finance & General Purposes Committee held on Tuesday 1st December 2020. Proposed Cllr Pilbeam seconded Cllr Green. Agreed. (Minutes to be signed in person by the chairman when Covid-19 restrictions have been lifted).

21/01/015 **Matters arising from the minutes**
17/04/167 Community Emergency Plan: Cllr Neale and parish clerk to collate a list of community buildings and contacts.
20/01/019 Cemetery pedestrian notice: It was agreed to ask Cllr Banks if he might be able to replace it the backing board for the notice.
20/08/196.1 Play/Skate Park Area: Cllr Pilbeam had circulated a suggested approach to the shrinkage issue of the safety surfacing at Bedford Road. The main problem is down clay heave which cannot be prevented, therefore a solution to try to mitigate it is all that can be done. The suggested approach is to dig out the surrounds of the safety surfacing and overlap the join with topsoil. It was suggested that Lisa White be contacted to discuss possible solutions.

21/01/016 **Invoices for payment**
A list of receipts and payments was circulated. **It was resolved** to approve invoices for payment per Appendix 1 (attached). Proposed Cllr Morris, seconded Cllr Green. Approved

21/01/017 **Finance Correspondence**
Letter received from John Clarke, Poppy Appeal Organiser for Marston Moreteyne branch of the Royal British Legion thanking the parish council for its donation to the Poppy Appeal.

There being no further business to transact, the meeting was closed at 8.03pm.

Appendix 1.

Invoices approved for payment:

Payee	Invoice No.	Description	Net £	VAT £	Total £
Bedford Borough Council	18018752	December Payroll & payroll provision	**	2.55	**
Warners of Bedford	14602	Litter picking, empty litter bins, trim war memorial conifer hedge & trim perimeter cemetery hedge	473.00	94.60	567.00
Andy Muskett Ltd	4632	3rd Quarter, street lighting maintenance	36.00	7.20	43.20
Mazars LLP	1789088	Audit fee for year ending 31.3.20	440.00	88.00	528.00
Society of Local Council Clerks	MEM232768	Membership renewal	289.00	0.00	289.00

*(** Note: Salary/expense payments are excluded from publication due to protection by the Data Protection Act).*