MARSTON MORETEYNE PARISH COUNCIL

Minutes of the Finance & General Purposes Committee meeting of Marston Moreteyne Parish Council held at Church End Lower School, Church Walk, Marston Moreteyne on Thursday 6th February 2020, commencing 7.45pm.

Present: Parish Councillors: Peter Neale (Chairperson) Hugh Roberts, Mrs Janice Green, Robert Morris & Ted Pilbeam
In attendance: Officer: Mrs Hazel Trustam – Parish Clerk

20/02/048 **Apologies for absence**
Apologies for absence were received from Cllr Mrs Carole Yates & Terry Hyde. Reasons given.

20/02/049 **Declarations of interest**
No matters of interest were declared.

20/02/050 **Dispensation Requests**
No requests had been submitted.

20/02/051 **Public Participation**
No matters were raised.

20/02/052 **Minutes of meetings**
It was resolved to approve as an accurate record of proceedings, the minutes of Marston Moreteyne Finance & General Purposes Committee held on Tuesday 7th January 2020. Proposed Cllr Roberts, seconded Cllr Pilbeam. Agreed.

20/02/053 **Matters arising from the minutes**
17/04/167 Community Emergency Plan: Cllr Neale and parish clerk to collate a list of community buildings and contacts.
18/10/426 Play/Skate Park Areas: Collate a list of repairs and obtain costs from CPM Playgrounds for consideration.
20/01/019 Cemetery pedestrian notice: Cllr Neale and the clerk inspected the notice. Whilst the sign itself is alright, the backing board needs replacing. It was agreed to ask Cllr Banks if he might be able to replace it.

20/02/054 **Invoices for payment**
A list of receipts and payments was circulated. **It was resolved** to approve the following invoices for payment. Proposed Cllr Morris, seconded Cllr Mrs Green. Approved.

Andrew Lawrence	Feb edition diary delivery	£	403.20
Copykatz ltd	Jan edition diary printing	£	192.00
Bedford Borough Council	Dec payroll incl payroll provision charge	£	** DD
Warners of Bedford	Litter pick & bin emptying & weed treat cemetery	£	198.00
Marston Moreteyne Playing Field Committee	4th application for the release Of S106 funding for sports pavilion extension	£	9,435.52
Andy Muskett Ltd	Christmas tree lighting install/remove	£	516.00
Viking Payments	Stamps & stationery	£	78.12
Institute of Cemetery & Crematorium Management	Cemetery training course	£	204.00
CPRE	Membership renewal	£	36.00

Income

Barclays Bank pls	Business Premium Account interest	£	16.30
Haseldine Funeral Services	Cemetery burial	£	480.00

*(** Note: Salary/expense payments are excluded from publication due to protection by the Data Protection Act).*

20/02/055 **Station Road allotments**

The clerk advised that there are currently 14 vacant allotment plots and 5 people on the waiting list. Many of the vacant plots are significantly overgrown and the work to clear them can be overwhelming to new tenants. Those plots which remain vacant will also require maintenance during the growing season to remain clear of weed growth. It was agreed to seek an initial quotation from the Parish Council's grass cutting contractor for the clearance of vacant, overgrown plots.

Cllr Neale reported that a trench has been opened up from the edge of an allotment plot which has exposed the water main which runs to near plot 71. A new mini tank has also appeared close to the trench with a belief that this will be connected into the main water pipe serving the main water tanks for the site. The work has been cordoned off with orange safety plastic netting.

The clerk confirmed that no request has been received for additional tanks. It was agreed that the clerk write to the tenant adjacent to the trench asking for an explanation for this work. It was agreed that the installation of additional tanks by individual tenants should not be encouraged.

20/02/056 **Finance Correspondence**

A letter of thanks was received from John Clarke, Marston Moreteyne Poppy Appeal Organiser for the Parish Council's donation.

There being no further business to transact, the meeting was closed at 8.30pm.