MARSTON MORETEYNE PARISH COUNCIL

Minutes of the Finance & General Purposes Committee meeting of Marston Moreteyne Parish Council held at Church End Lower School, Church Walk, Marston Moreteyne on Tuesday 7th January 2020, commencing 8.15pm.

Present: Parish Councillors: Peter Neale (Chairperson) Mrs Janice Green, Hugh Roberts, Robert Morris, Terry Hyde & Ted Pilbeam
In attendance: Officer: Mrs Hazel Trustam – Parish Clerk
Cllr Mrs Carol Carter

20/01/011 **Apologies for absence**
Apologies for absence were received from Cllr Mrs Carole Yates. Reasons given.

20/01/012 **Declarations of interest**
No matters of interest were declared.

20/01/013 **Dispensation Requests**
No requests had been submitted.

20/01/014 **Public Participation**
No matters were raised.

20/01/015 **Minutes of meetings**
It was resolved to approve as an accurate record of proceedings, the minutes of Marston Moreteyne Finance & General Purposes Committee held on Tuesday 3rd December 2019. Proposed Cllr Roberts, seconded Cllr Pilbeam. Agreed.

20/01/016 **Matters arising from the minutes**
17/04/167 Community Emergency Plan: Cllr Neale and parish clerk to collate a list of community buildings and contacts.
18/10/426 Play/Skate Park Areas: Collate a list of repairs and obtain costs from CPM Playgrounds for consideration.

20/01/017 **Invoices for payment**
A list of receipts and payments was circulated. **It was resolved** to approve the following invoices for payment. Proposed Cllr Mrs Green, seconded Cllr Roberts. Approved.

Andrew Lawrence	Jan edition diary delivery	£ 403.20
Copykatz ltd	Dec edition diary printing	£ 192.00
Bedford Borough Council	Dec payroll incl payroll provision charge	£ ** DD
Warners of Bedford	Litter pick & bin emptying & tidy nature reserve	£ 216.00
Marston Moreteyne Playing Field Committee	3rd application for the release Of S106 funding for sports pavilion extension	£18,240.00
Andy Muskett Ltd	Annual street light maint (Oct to Dec)	£ 43.20
Lamps & Tubes Illuminations	Christmas tree light rental	£ 422.40

Income

Central Bedfordshire Council	Grass cutting contribution	£4,359.41

*(** Note: Salary/expense payments are excluded from publication due to protection by the Data Protection Act).*

20/01/018 **Budget 2020/21**
The draft budget took into consideration the level of reserves. All adjustments in budget headings had been incorporated together with re-allocation of funds to earmarked reserves/projects. In preparation, members had been advised that the number of Band D properties in Marston Moreteyne for 2020/21 had increased to 2397.
It was agreed that the following recommendations go forward to full council for consideration:

- Re-allocation of projected start up and annual costs of community building to EMR/Project status
- Re-allocation of unspent election costs of £2,682.00 to Community Building EMR
- Re-allocation of unused Vehicle Activated Sign EMR funds to Traffic Calming EMR.
- Recommendation to earmark £40,000 from 2019/20 general reserves towards Traffic Calming.

A recommended precept of £162,421 was agreed to go forward to full council for consideration. Band D payments would have a 0% increase and remain at £67.76 pa.

With no further amendments being made, **it was resolved** that the draft budget and precept proposals be submitted to Full Council for consideration and approval.

Members discussed the job description of the caretaker/general assistant position in relation to maintenance of the parish council's assets.

20/01/019 **Finance Correspondence**

Cllr Morris reported that the pedestrian signs at the cemetery needed either replacement or removal due to their condition. Cllr Neale agreed to look at the signs.

There being no further business to transact, the meeting was closed at 8.48pm.